



Mount Isa Institute of TAFE

Fact Sheet

CHC30402 – Certificate III in Children’s Services

What career options do I have?

Graduates will be qualified to work as a Child Care Assistant, Nanny, Out of School Hours Care Assistant, Family Day Carer.

What will I learn?

The course covers workers who use organisational policies, procedures and individual children’s profiles to assist in planning experiences and care of children. The focus of the course is on health and safety, communicating with children, and understanding and supporting the development of children.

What qualification will I receive?

Certificate III in Children’s Services or a Result of Assessment for competencies achieved.

Where will I train?

Mount Isa Institute of TAFE and via external (remote) delivery.

How long will the training take?

Duration will depend on study mode selected. Full-time equivalent is a year and part-time equivalent is two years. Training is available in flexi mode.

How will the training take place?

Part-time, flexible day, evening classes and video conferencing.

What assessment methods will be used?

Student’s knowledge, skills and understanding will be assessed through classroom participation, workplace practicum’s, written responses and assignments, resource portfolio, observations and oral reports. Assessment tools may be modified to ensure successful outcomes for all students from all backgrounds.

Is there anything I need to bring?

An A4 folder for study and learning materials, pens, pencils, eraser & a large A4 folder for your portfolio. Please refer to your study guide for any optional resources that may be required.

Am I eligible?

Prior to enrolment consider contacting the Client Information Centre to discuss your personal preferences for training outcomes. Your call will assist in matching your preferences to entry and exit points in a qualification. Consideration will be given to your academic and/or work histories.

Is what I already know taken into account?

Yes. Your history of study, skills and experience does matter. Consideration is given to your life and work experiences as well as formal and informal training. This may be applied using the national standard for Mutual Recognition or through Recognition of Prior learning (RPL). Documentary evidence will be requested.

When can I start? /How do I apply?

Contact the Client Information Centre for the latest course commencement dates and enrolment details.

Can I go onto further training?

Yes. Successfully complete the Certificate III in Children’s Services and you may gain recognition of your studies towards a Diploma of Children’s Services. You may also be eligible to receive recognition towards other courses in the Community Services area.

What else might I find useful?

Financial assistance with fees may be available through concessions, or via ‘Time to Pay’ payment plan. This and other information such as Student Support, Study and Library Assistance, Student Responsibilities, is found in the Mount Isa Institute of TAFE Student Guide/ Handbook.

As a student, you are able to receive extra help with your study and learning skills from learning support staff. If you feel you need this type of support at any time during your study please do not hesitate to ask, and arrangements can be made.

Where can I find more information?

Contact our friendly Client Information Centre staff on 4744 9999.

What is the program structure?

To gain this qualification, 11 core units and 4 elective units are to be completed. Students who are not working regularly in a Children’s Service will also need to enrol in VPC200 (Vocational Placement).

Core units

CHCFC1C	Support the development of children in the service
CHCIC1C	Interact effectively with children
CHCCN2C HLTFA1A or HLTFA2A CHCCN4D	Care for children First Aid
CHCCN1D	Respond to illness and emergencies
CHCCS301A	Ensure children’s health and safety
CHCCHILD1C	Work within a legal and ethical framework
CHCOHS301A	Identify and respond to children and young people at risk of harm
CHCPR1C	Participate in workplace safety procedures
CHCPR3C	Deliver services/ activities to stimulate children’s development and enhance their leisure
	Develop an understanding of children’s interests and developmental needs

Elective Units

CHCCN5C CHCCS405A	Care for babies Work effectively with culturally diverse clients and co-workers
CHCN3C	Prepare nutritionally balanced food
CHCRF11B	Work in partnership with families to care for the child

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