



Mount Isa Institute of TAFE

Fact Sheet

CHC20202 – Certificate II in Community Services Work (Children’s Services Stream)

What career options do I have?

This is a pathway qualification into community services work, with a specific focus on working in the child care industry.

What will I learn?

This course is designed to build sound skills, knowledge and attitudes required to provide support services to clients. Emphasis is made on ensuring that supportive, respectful and caring relationships are established.

What qualification will I receive?

The Certificate II in Community Services Work or a Result of Assessment for competencies achieved.

Where will I train?

Mount Isa – also available remotely.

How long will the training take?

The duration of study will depend on the stream/pathway selected, your method of study and the number of competencies that you undertake at a time. A total of 364 nominal hours are required in addition to the vocational placement.

How will the training take place?

This course can be completed via distance education, or via a combination of flexi classes and self-paced learning resources. If you do not work in a children’s service you will need to complete a placement in a children’s service.

What assessment methods will be used?

Student skills and understanding will be assessed through classroom participation, workplace practicums, written assignments, resources portfolio and discussions. Assessment tools may be modified to ensure successful outcomes for all students from all backgrounds.

Is there anything I need to bring?

An A4 folder for study and learning materials, pens, pencils, eraser & a large A4 folder for your portfolio. Please refer to your study guide for any optional resources that may be required.

Am I eligible?

There are no special entry requirements.

Is what I already know taken into account?

Yes. Your history of study, skills and experience does matter. Consideration is given to your life and work experiences as well as formal and informal training. This may be applied using the national standard for Mutual Recognition or through Recognition of Prior learning (RPL). Documentary evidence will be requested. Please contact a Children’s Services Teacher for more information.

When can I start?/How do I apply?

You will need to make an appointment with a Children’s Services Teacher to discuss your enrolment. Enrolment interviews take place on an on-going basis. Contact the Client Information Centre for more information.

Can I go onto further training?

This Certificate is specifically focused on preparing for a career in Children’s Services. Six of the electives are specific to the Certificate III in Children’s Services and will give you credit towards this qualification. This qualification also prepares you to work in a variety of other community services; you may choose to continue study in Aged Care, Youth Work or other Community Work qualifications.

What else might I find useful?

Financial assistance with fees may be available through concessions, or via ‘Time to Pay’ payment plan. This and other information such as Student Support, Study and Library Assistance, Student Responsibilities, is found in the Mount Isa Institute of TAFE Student Guide/ Handbook.

As a student, you are able to receive extra help with your study and learning skills from learning support staff. If you feel you need this type of support at any time during your study please do not hesitate to ask, and arrangements can be made.

Where can I find more information?

Contact our friendly Client Information Centre staff on 4744 9999.

What is the program structure?

In order to gain this qualification, 5 compulsory and 6 electives units will need to be completed. If you are not working or volunteering in a children’s service on a regular basis you will also need to enrol in VPC200 the vocational placement component of the course.

Core units

CHCCS201A	Prepare for work in the Community Services Industry
CHCCOM1B	Communicate with people accessing the services of the organisation
CHCORG1B	Follow the organisation’s policies, procedures and programs
CHCORG2B	Work with others
CHCOHS201A	Follow OH&S procedures

Elective Units

CHCFC1C	Support the development of children in the service Care for children
CHCCN2C	Deliver services/activities to stimulate children’s development and enhance their leisure
CHCPR1C	Ensure children’s health and safety
CHCCN1D	Identify and respond to children and young people at the risk of harm
CHCCHILD1C	Prepare nutritionally balanced food in a safe and hygienic manner.
CHCCN3C	

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